



City of Cincinnati Board of Health Finance Committee

Wednesday, May 16, 2018

Room 324

Mr. Robinson, Chair of the Board Finance Committee, called the May 16, 2018 Finance Committee meeting to order at 4:04.

Roll Call

Board of Health members present: Ronald Robinson, Kate Schroder

City of Cincinnati Primary Care (CCPC) Board members present: Luwanna Pettus-Oglesby, Ki Afi Ra Moyo (by phone)

Senior Staff member present: Robert Schlanz

Ex-Officio Members present: Joyce Tate, Assistant Health Commissioner, Marilyn Crumpton, Interim Health Commissioner

Topic	Discussion	Action/Motion	Responsible Party
CCPC Member Update	The Committee Chair opened the meeting by welcoming everyone. He also clarified that the Committee is made up of two BOH members, Mr. Schlanz and two CCPC board members. Currently there are three CCPC Board members who have shown interest in participating.	Ms. Tate agreed to check with the interested CCPC board members and clarify the two who will be formal members of the Committee.	Ronald Robinson
Approval of Minutes	The Committee Chair asked the Committee members if everyone had the opportunity to review the minutes. The Committee members responded affirmatively.	The Committee approved and accepted the minutes as distributed.	Ronald Robinson
Review of Contracts for the 5/22/18 BOH Meeting	The Chair clarified that there are no contracts for review by the BOH in May.		Ronald Robinson

<p>Dashboard Review</p>	<p>Mr. Schlanz reviewed and explained the February and March Dashboard numbers to the Committee. The focus of the discussion was on the Performance Indicators of the FQHC Health Centers and SBHCs (School Based Health Centers). The revenue at the FQHC Health Centers is way behind this year due to provider vacancies. This situation should be remedied soon as all the provider vacancies are in the process of being filled. The expenses are down as well largely in payroll and fringe benefits again due to lack of providers. The big buckets of expense costs reflected on the dashboard are interpreters, pharmacy supplies, temporary personnel, payroll and laboratory services. As CHD approaches the end of this fiscal year, the CFS system will go down to reconcile the year. The focus with the fiscal year close-out is on the general fund because the revenue funds roll over to the next fiscal year. Mr. Schlanz then provided a review of the dashboards for the SBHCs. This year has been a transitional year to increase visits in the SBHCs. The projections for 2019 with the adjusted staffing models are 39,000 visits.</p> <ul style="list-style-type: none"> • Ms. Carter then explained the situation with the dental program in the 		<p>Ronald Robinson/Robert Schlanz/All</p>
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	<p>SBHCs. She began by explaining the difference between general dentists and pediatric dentists. She went on to explain how the dental program works in the schools. CHD has three dental sites within CPS and buses all the children to those sites. The focus is to make sure all of the CPS children receive preventative care. The children are primarily enrolled in Medicaid and some are privately insured. Ms. Carter went on to explain how consent is received for the children's treatment and how the communication works with the parents through the school nurses and after visit summaries. In order to increase the visits, CHD needs to be fully staffed. The Committee asked Ms. Carter if she could clearly translate the loss of capacity to the loss of revenue projections and she responded that she could and that the program has a 72% referral completion rate and added that the demand is there. She emphasized that in dental there is an</p>		
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	<p>unrelenting demand and that the cases seen by CHD dentists are much more complicated than the cases seen in private practice. Ms. Carter also explained the salary ranges of CHD dentists saying the range is low comparatively and that merit increases for dentists have been frozen for several years because these positions are non-represented. Ms. Carter explained that this makes it very difficult to retain dentists.</p> <p>Mr. Robinson then asked if the department was ready to project revenue for 2019 based on full staffing by providers and increased visits. The Committee agreed that the projections are advisable now.</p>	<p>Ms. Carter, Mr. Robinson and Ms. Schroder agreed to work on the numerical data to support a case for addressing the salary range and merit increases needed for the dentists.</p> <p>Mr. Robinson and Ms. Schroder agreed to take this information to the BOH using a simple table with medical, dental and vision numbers and a three-year trend. Mr. Robinson will work with Mr. Schlantz this Friday on the table.</p>	
Financial Update	<p>The Committee then discussed the timeline for the approval of the 2019 budget. Mr. Schlantz shared the timeline from the budget office that shows the City Manager will submit his recommended budget to the Mayor by 5/31/18. The Mayor is then scheduled to deliver his recommended budget to City Council by June 6, 2018. Public hearings on the recommended budget will be held in June and City</p>		All

	<p>Council is scheduled to adopt the budget by June 27, 2018. Mr. Schlantz added that he has received no word from the Budget Office on CHD's submitted scenarios. The Committee discussed the importance of moving forward with the restructuring of the Community Nursing Program regardless of the final recommendation from the Budget Office. Many of the steps being put in place are complex and not able to be reversed. The group discussed the working timeline for the transition and that many members of a large team are working together to assure the transition is in place by July 1, 2018. The first step, which is taking place right now, is the credentialing of staff and getting EPIC access. The next step is the on the job training and EPIC training. The EPIC system is now ready for the transition and the billing changes are ready.</p>		
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Meeting Adjourned 5:06 p.m.

Next Meeting June 20, 2018 at 4:00 p.m.

Minutes prepared by Vicky Minnich